THE LAURIER - 570 LAURIER AVENUE WEST

GUEST SUITE RENTAL AGREEMENT

NAME OF RESIDENT		UNIT #	
TELEPHONE HOME		WORK	

CHECK-IN TIME IS 2:00 PM - CHECK OUT TIME IS 11:00 AM

DATE OF BOOKING	FROM:		TO:	
NUMBER OF NIGHTS		COST PER NIGHT - $95.00	TOTAL	

NAME OF GUEST	
NAME OF GUEST	

I, _____, take full responsibility for my guest while renting the Guest Suite for the period stated above. I hereby enclose cheque in the amount of $ _____, as payment in full in advance. (Payment by cheque only).

Should my guest not check-out on time and or if the key is not returned by the check-out date and time, I will be responsible for an additional payment of $95.00 per day until the guest has checked-out the key returned.

Should the key not be returned non time and the suite is rented to another party and it is necessary to change the lock of the Guest Suite. I will be fully responsible for all costs for replacing the lock.

Should it be necessary to cancel the above booking, I shall give 48 hours' notice to cancel the reservation. I agree to pay $20.00 if the reservation is cancelled 24 hours before the booking and $30.00 if the reservation is cancelled the day of the expected arrival.

Rental is also subjected to and not limited to the following conditions: **NO PETS ALLOWED, NO COOKING ALLOWED, NO SMOKING ALLOWED**. A $50.00 charge shall be applied for NSF cheque. Any damage or losses are the resident's responsibility; cleaning charges of $100.00 apply for smoking in the non-smoking suite and or for having a pet in the suite. Guests are responsible to abide by the Rules of Regulations and the Guest Suite Rules (attached) of Ottawa Carleton Standard Condominium Corporation No.678. The maximum number of persons in the suite is 2 adults and one infant or child.

I hereby agree to be bound and act in accordance with the stated requirements.

OWNER SIGNATURE		DATE	